



Supplier Registration Guide

As a component of the Public Administration of Italy, the Embassy of Italy, Tokyo - Trade Promotion Section is bound by the Italian Public Procurement Code (Legislative Decree No. 36/2023). Suppliers interested in working with the us must comply with the procedures and regulations established therein.

Only registered suppliers may be invited to bid. Supplier registration is not the same as submitting a bid. From now on, suppliers who have registered on the "ALBO fornitori" are requested to register again on this platform <https://ice.traspare.com/>

The entire process takes between **15 to 30 minutes**. You will be required to:

- upload copies of your current, valid ID card or Drive License or Passport.
- a copy of your organization’s Articles of Incorporation
- to sign a document → **NOTE: The person signing must be the Legal Representative or Managing Director (CEO) or someone in charge of the company.**

STEP 1 – CREATE AN ACCOUNT

[Click Here](#) to visit the Account Creation page. “ICE Agenzia per la promozione all’estero e l’internazionalizzazione delle imprese italiane” is the Italian name of the Embassy of Italy, Tokyo - Trade Promotion Section. The following fields are required:

Field to fill in	Instruction
Title / Name / Surname	Of the person signing
Email address	This email address is for log-in
Password / confirm Password	
Birth Date	
Tax ID Code/Social Security Number	If you are not an Italian citizen, <u>you must deselect</u> the “Italian citizenship” option and write 0 (zero) .
Sign up	A verification email will be sent to the address provided. Your account will be successfully created once the email has been verified.



STEP 2 – REGISTER AS AN ECONOMIC OPERATOR

After successfully completing step 1, [Click Here](#) to visit the Economic Operator registration page. There are mainly two types of Economic Operator: a) Company; b) **Professional**.

a. For **COMPANY**

Field to fill in	Instruction
Type of Registration	“Company”. Further details are available via the Question Mark icon.
Organization Name	Please enter your “Organization Name” even though the field is not required
Based in Italy?	If you are not an Italian citizen, <u>you must deselect</u>
In possession of VAT identification or equivalent?	Please write the Corporate Number. (法人番号13桁)
Tax Code, Social Security Number or Equivalent	If available write your number registered in the Qualified Invoice System [適格請求書発行事業者登録番号 (T+13 桁)]. If not available , please write the Corporate Number. If you are Sole Proprietorship (個人事業主) please write your name and surname.
REM – Registered Electronic Mail Email Address	The field REM refers to the principal e-mail where the company would like to receive communications from Traspare. In case your company does not have an Italian REM, you can use the same email address for both
Privacy	You must consent to data processing pursuant to EU Regulation 2016/679 (“GDPR”), and you must acknowledge that the Traspare platform will be your digital domicile and that communications will be received via publication in the appropriate section pursuant to the combined provisions of Article 47 of the Italian Civil Code and Articles 3 bis and 6 of Legislative Decree 82/2005.
Confirm	A verification email will be sent to your REM. Your registration as an economic operator will be successful once the email has been verified.

b. For **PROFESSIONAL**

Field to fill in	Instruction
Type of Registration	“Professional”. Further details are available via the Question Mark icon.
Italian citizenship?	If you are not an Italian citizen, <u>you must deselect both</u>

In possession of VAT identification or equivalent?	
Tax Code, Social Security Number or Equivalent	If available write the 適格請求書発行事業者登録番号 (T+13 桁) If not available , please write your name and surname
REM – Registered Electronic Mail Email Address	The field REM refers to the principal e-mail where the company would like to receive communications from Traspare. In case your company does not have an Italian REM, you can use the same email address for both.
Privacy	You must consent to data processing pursuant to EU Regulation 2016/679 (“GDPR”), and you must acknowledge that the Traspare platform will be your digital domicile and that communications will be received via publication in the appropriate section pursuant to the combined provisions of Article 47 of the Italian Civil Code and Articles 3 bis and 6 of Legislative Decree 82/2005.
Confirm	A verification email will be sent to your REM. Your registration as an economic operator will be successful once the email has been verified.

STEP 3 – REGISTER AS A SUPPLIER

After successfully completing Step 2, please visit the [Profile Update](#) and click on “Supplier Registration”. The Wizard should be completed in one session, and is divided into four sections:

1. Personal Data
2. Company Data
3. Documents
4. Confirmation

ATTENTION: THE FILE SHOULD BE THE ONE GENERATED IN THE CURRENT RECORDING SESSION! DOCUMENTS GENERATED PREVIOUSLY WILL BE CONSIDERED INVALID.

Section 1: Personal Data imports your previous details from Step 1 – Account Creation and needs the following required fields:

- a. For **COMPANY**

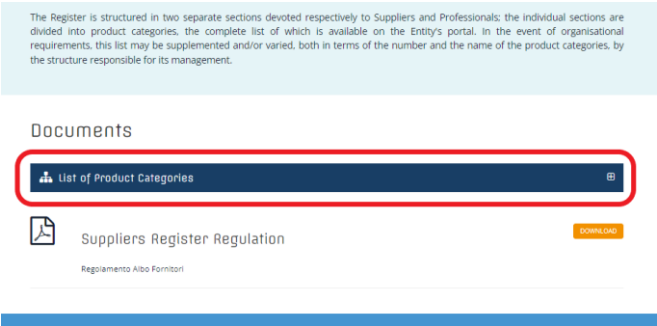
Field to fill in	Instruction
Italian Resident	If your residency is not in Italian, <u>you must deselect</u>
Full Address	
Phone Number	
Professional Qualification	Of the person signing

b. For PROFESSIONAL

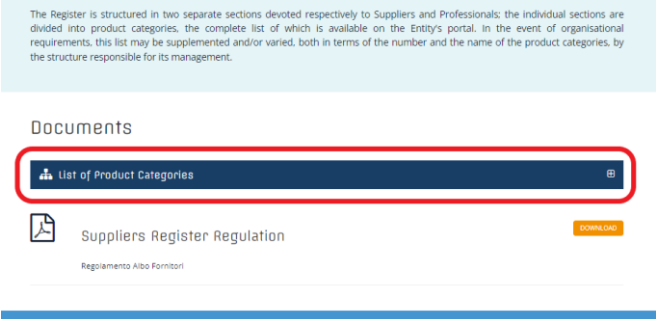
Field to fill in	Instruction
Italian Resident	If your residency is not in Italian, <u>you must deselect</u>
Full Address	
Phone Number	
Education and Professional Register	Of the person signing
Registered to the Professional Order	Yes/NO accordingly
Professional category	indicates the category of membership (e.g. lawyers, engineers etc.)
Professional category registration number*	In case you don't have a registration number, please write 0 (zero) .

Section 2: Company Data imports your previous details from Step 2 – Register as an Economic Operator and needs the following required fields:

a. For COMPANY

Field to fill in	Instruction
Company Type	e.g.: Joint Stock Company 株式会社 / Limited Liability Company 合同会社、有限会社 / Sole Proprietorship 個人事業主
Number of Employees	
Date of Incorporation	
Legal Headquarters	
Type of Registration	Please, select at least one amongst Works, Services, and/or Supplies
Product Categories – Select all categories relevant to your business	<p>the full “List of Product Categories” is available in advance at the bottom of the page https://ice.traspare.com/suppliers</p> 

b. For PROFESSIONAL

Field to fill in	Instruction
Type	Profession not organized into Order or Colleges / Organized Profession
Based in Italy?	If your activity is not based in Italian, <u>you must deselect</u>
Type of Registration	Please, select at least one amongst Works, Services, and/or Supplies
Product Categories – Select all categories relevant to your business	<p>the full “List of Product Categories” is available in advance at the bottom of the page https://ice.traspare.com/suppliers</p>  <p>The Register is structured in two separate sections devoted respectively to Suppliers and Professionals: the individual sections are divided into product categories, the complete list of which is available on the Entity's portal. In the event of organisational requirements, this list may be supplemented and/or varied, both in terms of the number and the name of the product categories, by the structure responsible for its management.</p> <p>Documents</p> <p>List of Product Categories</p> <p>Suppliers Register Regulation DOWNLOAD</p> <p>Regolamento Albo Fornitori</p>

Section 3: Documents requests the following pdf files to be uploaded:

a. For COMPANY

Field to fill in	Instruction
Identification Document	Current valid personal ID Card or Drive License or Passport of the person signing
Company Registration Report	your organization's articles of incorporation (定款・登記書類等、または国税庁法人番号公表サイト https://www.houjin-bangou.nta.go.jp で貴社法人番号を検索→「変更履歴情報等」の「履歴等」をクリック→「このページを印刷する」からPDFファイルを作成してください)
Deadline	Enter the expiration date of each document. If the document does not have an expiry date, enter a fictitious date with a later expiry date (at least 3 years later)
Certification Held	Optional. However, it is recommended to include all certifications held by your organization.

b. For PROFESSIONAL

Field to fill in	Instruction
Curriculum Vitae	Please upload your CV
Identification Document	Current valid personal ID Card or Drive License or Passport of the person signing
Deadline	Enter the expiration date of your identification document.
Certification Held	Optional. However, it is recommended to include all certifications held

Section 4: Confirmation provides a summary of your responses during Step 3 – Register as a Supplier.

1. Please review the summary for accuracy.
2. You must consent to the processing of your personal data pursuant to EU Regulation 2016/679 (“GDPR”).
3. **Now you can:**
 - **download the form** named “REGISTRATION FORM FOR THE ELECTRONIC PROCUREMENT SYSTEM”,
 - **sign it** either digitally (p7m files only) or physically (scanned PDF files only),
 - **re-upload** it via the “Upload Form” button.
4. Click “Confirm”.
5. Traspare sends an email to REM with “**Registration Status: Awaiting Approval**”
6. Later, you will receive an approval letter with subject “**Iscrizione Confermata**”

ATTENTION: THE FILE SHOULD BE THE ONE GENERATED IN THE CURRENT RECORDING SESSION! DOCUMENTS GENERATED PREVIOUSLY WILL BE CONSIDERED INVALID.

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

[List of Product Categories](#)

▪ Works

- L1: Civil and industrial buildings (OG 1)
- L2: Renovation and maintenance of listed property (OG 2)
- L3: Roads, motorways, bridges, viaducts, railways, subways (OG 3)
- L4: Underground Artworks (OG 4)
- L5: Dams (OG 5)
- L6: Aqueducts, gas and oil pipelines, irrigation and evacuation works (OG 6)
- L7: Maritime works and dredging works (OG 7)
- L8: River, defence, hydraulic engineering and drainage works (OG 8)
- L9: Power plants (OG 9)
- L10: Installations for high/medium voltage transformation and distribution of alternating and direct current and public lighting installations (OG 10)
- L11: Technological installations (OG 11)
- L12: Works and installations for land reclamation and environmental protection (OG 12)
- L13: Natural engineering works (OG 13)
- L14: Ground works (OS 1)
- L15: Decorated surfaces of cultural heritage properties and movable cultural heritage of historical, artistic, archaeological and ethno-anthropological interest (OS 2-A)
- L16: Movable cultural assets of archival and library interest (OS 2-B)
- L17: Plumbing, kitchens, laundries (OS 3)
- L18: Electromechanical conveyor systems (OS 4)
- L19: Pneumatic and anti-intrusion systems (OS 5)
- L20: Finishing of general works in wood, plastic, metal and glass materials (OS 6)
- L21: Finishing of general construction and technical works (OS 7)
- L22: Waterproofing works (OS 8)
- L23: Signalling and traffic safety equipment (OS 9)
- L24: Non-illuminated road signs (OS 10)
- L25: Special structural equipment (OS 11)
- L26: Safety road barriers (OS 12-A)
- L27: Rockfall barriers, snow stops and the like (OS 12-B)
- L28: Precast reinforced concrete structures (OS 13)
- L29: Waste disposal and recovery plants (OS 14)
- L30: Cleaning of marine, lake and river waters (OS 15)
- L31: Plants for power plants (OS 16)
- L32: Telephone lines and telephone systems (OS 17)
- L33: Structural steel components (OS 18-A)
- L34: Curtain wall components (OS 18-B)
- L35: Telecommunication and transmission network installations and processing (OS 19)
- L36: Topographical surveys (OS 20-A)

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- L37: Geognostic investigations (OS 20-B)
- L38: Special structural works (OS 21)
- L39: Potabilisation and purification plants (OS 22)
- L40: Demolition of works (OS 23)
- L41: Green and street furniture (OS 24)
- L42: Archaeological excavations (OS 25)
- L43: Special flooring and superstructures (OS 26)
- L44: Electric traction installations (OS 27)
- L45: Heating and air-conditioning systems (OS 28)
- L46: Railway equipment (OS 29)
- L47: Internal electrical, telephone, radio and television installations (OS 30)
- L48: Facilities for suspended mobility (OS 31)
- L49: Wooden structures (OS 32)
- L50: Special covers (OS 33)
- L51: Noise abatement systems for mobility infrastructure (OS 34)
- L52: Interventions with low environmental impact (OS 35)
- **Services**
 - S1: CATERING SERVICES
 - S1.1: School/university catering services
 - S1.2: Social and health catering services
 - S1.3: Corporate catering services
 - S1.4: Catering services on board means of transport
 - S1.5: Catering Services
 - S1.6: Bar management services
 - S1.7: Vending Machine Management Services
 - S1.8: Consulting services on the management of the food self-control plan and microbiological analyses of foodstuffs
 - S1.9: Services in lieu of canteen (meal vouchers)
 - S2: PRINTING AND GRAPHICS SERVICES
 - S2.1: Printing, publishing and related services
 - S2.2: Graphic design services
 - S2.3: Printing and enveloping customer communications
 - S3: SERVICES, AUDIO, PHOTO, VIDEO AND LIGHTING
 - S3.1: Photographic and ancillary services
 - S3.2: Film and video production services
 - S3.3: Technical services (audio/video/lighting) for Events
 - S4: INFORMATION, COMMUNICATION AND MARKETING SERVICES
 - S4.1: Press review services
 - S4.2: Database Services
 - S4.3: Marketing, Communication, Advertising, Social Media, Market Research
 - S4.4: Customer satisfaction
 - S5: INTEGRATED EVENT ORGANISATION AND MANAGEMENT SERVICES

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- **S6: LOGISTICS SERVICES (REMOVALS, PORTERAGE, GOODS HANDLING, WAREHOUSING, ARCHIVE MANAGEMENT)**
 - S6.1: Handling and storage services
 - S6.2: Moving Services
 - S6.3: Porterage Services
 - S6.4: Archive Management
- **S7: SECURITY AND RECEPTION SERVICES**
 - S7.1: Active Surveillance Services
 - S7.2: Reception Services (Hostesses, Stewards, Receptionists and Porters)
 - S7.3: Health surveillance
 - S7.4: Passive Surveillance Services
- **S8: POSTAL COLLECTION AND DELIVERY SERVICES**
- **S9: SERVICES FOR ICT (INFORMATION COMMUNICATION TECHNOLOGY)**
 - S9.1: Infrastructure services (Domains, Hosting, Housing)
 - S9.2: Cloud Computing
 - S9.3: Server Systems Management
 - S9.4: Computer security services
 - S9.5: Software application development and management
 - S9.6: PdL management
 - S9.7: ICT support (consultancy)
 - S9.8: Document management and digitisation
 - S9.9: Internet TV services
 - S9.10: Networking Services
 - S9.11: Web designer and multimedia production services
 - S9.12: Computerised document archiving and back-up services
- **S10: DIGITAL PRESERVATION SERVICES**
- **S11: DIGITAL SIGNATURE AND TIME STAMP SERVICES**
- **S12: PEC SERVICES CERTIFIED ELECTRONIC MAIL**
- **S13: TELEPHONY AND INTERNET CONNECTIVITY SERVICES**
- **S14: CONTACT CENTRE SERVICES**
- **S15: SPECIALIST SUPPORT SERVICES**
 - S15.1: Organisational and management specialist support
 - S15.2: Specialist support in strategy and management
 - S15.3: Specialist support in purchasing and procurement
 - S15.4: Specialised support in the field of statistical survey and detection
 - S15.5: Specialist security support
 - S15.6: Specialised training support
 - S15.7: Specialist audit support
 - S15.8: Specialist support in administrative-accounting
 - S15.9: Specialist support in tax and fiscal matters
 - S15.10: Specialist support for reporting
 - S15.11: Specialised support in the legal field
 - S15.12: Specialised support in the technical-marketing field

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S16: TRAINING SERVICES
 - S16.1: Standardised training
 - S16.2: Language training
 - S16.3: Computer training
 - S16.4: Training for the energy sector
 - S16.5: Managerial Training-Human Resources
 - S16.6: Training Communication and Marketing
 - S16.7: Training Finance, accounting and tax
 - S16.8: Legal-administrative training
 - S16.9: Training in scientific subjects
- S17: ENERGY MANAGEMENT SERVICES
 - S17.1: Energy certification services (APE)
 - S17.2: Energy Diagnostic Services
 - S17.3: Bill Audit Services
- S18: PLANT SERVICES - MAINTENANCE AND REPAIR
 - S18.1: Air-conditioning and DHW production systems
 - S18.2: Water and sanitary installations
 - S18.3: Fire-fighting systems
 - S18.4: Electrical and special installations (telephone and related, security and access control)
 - S18.5: Elevator systems
 - S18.6: Public lighting installations
- S19: CONFORMITY ASSESSMENT SERVICES
 - S19.1: Certification of management systems
 - S19.2: Inspection Services
 - S19.3: Laboratory tests
 - S19.4: Calibration of measuring instruments
 - S19.5: Verification of electrical installations
 - S19.6: Verification on elevator systems
 - S19.7: Verification of fire-fighting systems
 - S19.8: Checks on work equipment
- S20: ENVIRONMENTAL AND HEALTH MONITORING SERVICES
 - S20.1: Monitoring and Validation for Health and Research Facilities
 - S20.2: Acoustic monitoring
 - S20.3: Air quality monitoring
 - S20.4: Monitoring electromagnetic fields
- S21: SERVICING, MAINTENANCE AND REPAIR OF GOODS AND EQUIPMENT
 - S21.1: Service, maintenance and repair of ict equipment
 - S21.2: Service, maintenance and repair of furniture, hotel, restaurant and catering equipment
 - S21.3: Service, maintenance and repair of vehicles and mobility supplies
 - S21.4: Service, maintenance and repair of cemetery equipment
 - S21.5: Service, maintenance and repair of electromedical equipment

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S21.6: Service, maintenance and repair of measuring, testing and test equipment
- S21.7: Service, maintenance and repair of musical instruments, sports and recreational equipment
- S21.8: Service, maintenance and repair of textiles, clothing (dpi and non dpi), safety/defence equipment and gear
- S21.9: Service, maintenance and repair of machinery, housing solutions and logistical facilities
- S21.10: Maintenance and servicing of technical and scientific equipment
- S21.11: Repair and technical assistance for analysis and control instruments
- S21.12: Electromechanical equipment maintenance
- S21.13: Maintenance of office equipment and machinery
- S21.14: Maintenance of burglar and fire alarm systems
- S21.15: Maintenance of safety and fire-fighting equipment
- S21.16: Maintenance and machining
- S21.17: Ordinary and extraordinary maintenance of intake networks / distribution networks / sewerage networks and purification systems
- S21.18: Maintenance, Service and Spare Parts for technical scientific equipment mobile laboratory
- S21.19: Maintenance Service and Spare Parts technical scientific equipment weather station
- S21.20: Maintenance of mechanical installations
- S21.21: Maintenance/upgrading of electrical or electromechanical installations
- S21.22: Electronic systems maintenance/upgrading
- S21.23: Maintenance/Expansion of surveillance systems
- S21.24: Maintenance/upgrading of telecommunications systems
- S21.25: Maintenance/upgrading of plumbing systems
 - S21.25.1: Sewage pump maintenance
 - S21.25.2: Aqueduct pump maintenance
 - S21.25.3: Motor pump maintenance
 - S21.25.4: Valve maintenance
 - S21.25.5: Maintenance of fibreglass tanks and reservoirs
 - S21.25.6: Maintenance of instruments for checking physical characteristics
- S21.26: Maintenance/upgrading of heating/cooling systems
- S21.27: Maintenance and installation of windows and doors
- S21.28: Lift maintenance
- S21.29: Remote control equipment maintenance
- S21.30: Property maintenance and servicing
- S22: BUILDING CLEANING AND PEST CONTROL SERVICES
 - S22.1: Building Cleaning Services (for a fee)

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S22.2: Spot Cleaning Services for Buildings
 - S22.3: Pest control, rodent control and sanitation services
- S23: STREET CLEANING AND WINTER SERVICES
 - S23.1: Street cleaning
 - S23.2: Winter and snow clearing services
- S24: PUBLIC GREEN MAINTENANCE SERVICES AND SUPPLY OF PLANT SPECIES
- S25: WASTE MANAGEMENT SERVICES
 - S25.1: Integrated municipal solid waste management
 - S25.2: Municipal solid waste collection
 - S25.3: Municipal solid waste collection and disposal
 - S25.4: Separate collection and disposal
 - S25.5: Bulky waste collection and disposal
 - S25.6: Collection and disposal of special waste in the absence of special waste classifiable as hazardous
 - S25.7: Collection and disposal of special waste classifiable as hazardous waste
 - S25.8: Sampling and certified waste characterisation
 - S25.9: Contract Executive Management D.E.C.
- S26: TRANSPORT SERVICES
 - S26.1: Passenger Transport Services
 - S26.2: School Transport Services
 - S26.3: Water and/or sludge transport services
 - S26.4: Transport services of goods and/or valuables
- S27: SOCIAL SERVICES
 - S27.1: Care, educational, secretarial and work support services
 - S27.2: Integrative, recreational and socialisation services
 - S27.3: Social integration support services for marginalised communities
 - S27.4: Social services of reception and accompaniment to residency
 - S27.5: Telecare, telecontrol and/or tele-help services
 - S27.6: Kennels, catteries and other animal services
 - S27.7: Services - pac (action plan for cohesion)
 - S27.8: European Design Services
 - S27.9: National civil service design services
- S28: BANKING SERVICES
- S29: COLLECTION SERVICES
- S30: VARIOUS COMMERCIAL SERVICES
 - S30.1: Event Space Outfitting Service
 - S30.2: Interpreting and/or Translation Service
 - S30.3: Transcription and/or Resubmission Service
- S31: PYROTECHNIC SHOW PRODUCTION SERVICE
- S32: CEMETERY AND FUNERAL SERVICES
 - S32.1: Cemetery custody
 - S32.2: Cemetery operations

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S32.3: Maintenance of burial grounds
- S32.4: Operation and maintenance of votive lighting systems
- S33: PROFESSIONAL LEGAL AND REGULATORY SERVICES
 - S33.1: Legal Aid and Advocacy
 - S33.1.1: Criminal law
 - S33.1.2: Civil law
 - S33.1.3: Administrative law
 - S33.1.4: Environmental law
 - S33.1.5: Labour Law
 - S33.2: Legal Advice
 - S33.3: Notary Services
- S34: PROFESSIONAL LABOUR CONSULTANCY SERVICES
- S35: PROFESSIONAL TAX AND FISCAL SERVICES
- S36: ACTUARIAL PROFESSIONAL SERVICES
- S37: PROFESSIONAL STATUTORY AUDIT SERVICES
- S38: PROFESSIONAL SERVICES TO CULTURAL HERITAGE
- S39: PROPERTY ADMINISTRATION AND BROKERAGE SERVICES
- S40: TRAVEL ORGANISATION SERVICES
 - S40.1: Business Travel
 - S40.2: Educational trips
 - S40.3: Stays for the elderly and disabled
- S41: PERSONNEL SEARCH, SELECTION AND ADMINISTRATION SERVICES
 - S41.1: Personnel Search and Selection
 - S41.2: Management of insolvency procedures
 - S41.3: Labour Administration
- S42: SOCIAL VOUCHER SERVICES
- S43: RENTAL
 - S43.1: Rental of IT and telephone equipment
 - S43.2: Rental of chemical toilets
 - S43.3: Room hire for events
 - S43.4: Rental of plants, flowers and flower arrangements
 - S43.5: Stage and grandstand hire
 - S43.6: Equipment and furniture hire for ceremonies, exhibitions and fairs
 - S43.7: Rental of sound systems and musical instruments
 - S43.8: Hire and assembly of scenic materials
 - S43.9: Boat rental
 - S43.10: Vehicle rental - with operator (hot hire)
 - S43.11: Vehicle rental - Without operator (cold freight)
 - S43.12: Rental of construction and goods handling equipment (cranes, forklifts, bobcats, excavators, trucks, etc.)
 - S43.13: Equipment and machinery hire
 - S43.14: Vehicle rental
- S44: VEHICLE MAINTENANCE AND REPAIR
 - S44.1: Mechanical vehicle maintenance and repair

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S44.2: Maintenance and repair of vehicle bodies
- S44.3: Electrical maintenance and repair of vehicles
- S44.4: Tyre repair
- S44.5: Car Wash
- S44.6: Revision, transfer of ownership, scrapping and other automotive services
- S45: INSURANCE SERVICES
- S46: LEGAL ADVERTISING SERVICES FOR CALLS FOR TENDERS AND COMPETITIONS
- S47: GAS SERVICING AND MAINTENANCE
 - S47.1: Replacement and installation of new gas meters
 - S47.2: Delinquent utility management
 - S47.3: Final gas reduction units (grf) and/or related components/maintenance
 - S47.4: Calibration of laboratory instruments
 - S47.5: Metrological laboratory for gas meters
 - S47.6: Gas reduction and metering equipment maintenance activities
 - S47.7: Technological, water, electrical, thermal, photovoltaic systems audits
 - S47.8: Outsourcing of application maintenance
 - S47.9: Outsourcing of systems activities
 - S47.10: SAC Platform - Smart Electronic Meter Data Management System
 - S47.11: Meter Reading Services/Meters
 - S47.12: Gas chromatographic analysis
 - S47.13: Gas leak detection on underground and overhead pipelines with an equipped and pedestrian vehicle
 - S47.14: Radon gas radioactivity measurement and certification
- S48: PROFESSIONAL SERVICES (OTHER)
 - S48.1: Accreditation of laboratory facilities
 - S48.2: RUP support
 - S48.3: Prior design verification pursuant to Art. 26 of Legislative Decree 50/2016
 - S48.4: Prevention and protection manager RSPP
 - S48.5: Organisational-directional consultancy
 - S48.6: Expert and technical consultancy
 - S48.7: Debt collection services
 - S48.8: Energy management consulting
 - S48.9: Management and administrative consulting
 - S48.10: Technical consultancy on real estate
 - S48.11: Technical consultancy on installations
 - S48.12: Communication consultancy and dissemination of corporate activities
 - S48.13: Architectural design consultancy

List of Product Categories of the Trade Promotion Section

Embassy of Italy – Tokyo

- S48.14: Privacy consulting
- S48.15: Investigation and security services (Article 134 TULPS)
- S48.16: Workplace Safety Consulting (Legislative Decree 81/08)
- S48.17: Services and bodies for certification, evaluation and verification of the application of EU and national standards
- S48.18: Advertising consultancy
- S48.19: Insurance consultancy and brokerage
- S48.20: Advice on contracts and procurement
- S48.21: Specialist energy consultancy
- S48.22: Advice on technical and administrative tasks related to the preparation and management of interventions / problem solving and expense reporting
- S48.23: Feasibility studies, idea competitions
- S48.24: Assistance with condominium administration and self-management
- S48.25: Management and management consulting: corporate policy and strategy, planning, organisation, efficiency and control, information management, corporate development and restructuring
- S48.26: Marketing management consulting: analysis and formulation of a marketing strategy
- S48.27: Consulting and assistance in obtaining quality certifications
- S48.28: Consultancy in environmental, agronomy, safety and other similar activities
- S48.29: Scientific research and development
 - S48.29.1: Research and experimental development in the natural and engineering sciences, natural sciences, medical sciences, agricultural sciences, interdisciplinary research and development activities
 - S48.29.2: Research and development in the social sciences
 - S48.29.3: Research and development in the humanities
 - S48.29.4: Interdisciplinary research and development, mainly in the social sciences and humanities
- S48.30: Other professional, scientific and technical assistance and advice nca
 - S48.30.1: Advice on inter-territorial, national and transnational cooperation
 - S48.30.2: Technical assistance for the programming, implementation and management of Community programmes
 - S48.30.3: Technical assistance for the programming, implementation and management of integrated plans under EU programmes
 - S48.30.4: Building, establishing and managing economic and social partnerships
 - S48.30.5: Consultancy in the fields of Europlanning

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- S48.30.6: Territorial governance consultancy
- S48.30.7: Veterinary controls and analyses carried out in relation to food production
- S48.30.8: Creation of stands and other structures and exhibition spaces
- S48.30.9: Organisation of trade fairs and congresses
- S48.31: Archaeological Consulting
- S48.32: Geology (for registered geologists)
- S48.33: Medical-legal counselling
- S48.34: Forestry Consulting
- S48.35: Occupational medicine
- S48.36: Expert Cartographer
- S48.37: Safety coordination (Legislative Decree 81/08)
- S48.38: Social and cultural care planning and project management service
- S48.39: Activities of employers organisations, federations of industry, commerce, handicrafts and services, associations, unions, federations between institutions
- S48.40: Cadastral services
- S48.41: Photogrammetry service
- S48.42: Digital mapping service
- S48.43: Photogrammetric services
- S48.44: Cadastral mapping service
- S49: WATER SERVICE
 - S49.1: Meter reading
 - S49.2: Leak inspection
 - S49.3: Sludge recovery
 - S49.4: cesspool and septic tank emptying services (self-purging)
 - S49.5: Sewer cleaning services (self-purge)
 - S49.6: Disinfection services (water tank washing)
 - S49.7: Sewer inspection
 - S49.8: Water Supply Management Service (routine maintenance of waterworks facilities)
 - S49.9: Inspection and maintenance of submarine works and pipelines
 - S49.10: Sampling and analysis service on wastewater and sewage plant sludge
 - S49.11: Drinking water analyses
- S50: HEALTH SERVICES
 - S50.1: Clinical analyses
 - S50.2: Specialist healthcare services
- SV: VARIOUS SERVICES
 - SV.1: Daycare management
 - SV.2: Expropriation
 - SV.3: Call Centre and Back Office Outsourcing Services

List of Product Categories of the Trade Promotion Section

Embassy of Italy – Tokyo

- SV.4: Specialised services on automation, supervision and process control systems
- SV.5: Administrative management (attendance)
- SV.6: Animation and entertainment services for various age groups
- SV.7: Workwear Laundry Service
- SV.8: Social and health services, welfare, civil protection
- SV.9: Horse care
- SV.10: Sports Facilities Management
- SV.11: Museum Management
- SV.12: Theatre management
- SV.13: Library and Historical Archive Management Service
- SV.14: Forestry and forestry activities
- SV.15: Forestry and other forestry activities
- SV.16: Posters and public billposting
- SV.17: War ordnance search - War risk assessment
- SV.18: Production of bituminous or cement mixes
- SV.19: Laying bituminous or cement mixes (in possession of specific operating machines)
- SV.20: Diesel weighing service
- SV.21: Bathing facility services
- SV.22: Administration of food and beverages
- SV.23: Hotel, restaurant and retail services
- SV.24: Theoretical/practical self-defence training courses
- SV.25: Agricultural processing
- SV.26: Seeding, cultivation and crop protection
- SV.27: Parking and rest area management
- SV.28: Environmental and ecological services
- SV.29: Organisation of shows and concerts
- SV.30: Service of placing and repairing road signs and other related work
- SAI: ARCHITECTURAL AND ENGINEERING SERVICES
 - SAI1: PLANNING AND PROGRAMMING
 - SAI1.1: Construction
 - SAI1.2: Facilities
 - SAI1.3: Installations
 - SAI1.4: Mobility infrastructure
 - SAI1.5: Hydraulics
 - SAI1.6: Information and communication technology
 - SAI1.7: Landscape, environment, naturalisation, agribusiness, animal husbandry, rurality, forests
 - SAI1.8: Territory and town planning
 - SAI2: DESIGN
 - SAI2.1: Construction
 - SAI2.2: Facilities
 - SAI2.3: Installations

List of Product Categories of the Trade Promotion Section

Embassy of Italy – Tokyo

- SAI2.4: Mobility infrastructure
- SAI2.5: Hydraulics
- SAI2.6: Information and communication technology
- SAI2.7: Landscape, environment, naturalisation, agribusiness, animal husbandry, rurality, forests
- SAI2.8: Territory and town planning
- SAI3: EXECUTION
 - SAI3.1: Construction
 - SAI3.2: Facilities
 - SAI3.3: Installations
 - SAI3.4: Mobility infrastructure
 - SAI3.5: Hydraulics
 - SAI3.6: Information and communication technology
 - SAI3.7: Landscape, environment, naturalisation, agribusiness, animal husbandry, rurality, forests
 - SAI3.8: Territory and town planning
- SAI4: VERIFICATIONS, TESTING AND MONITORING
 - SAI4.1: Construction
 - SAI4.2: Facilities
 - SAI4.3: Installations
 - SAI4.4: Mobility infrastructure
 - SAI4.5: Hydraulics
 - SAI4.6: Information and communication technology
 - SAI4.7: Landscape, environment, naturalisation, agribusiness, animal husbandry, rurality, forests
 - SAI4.8: Territory and town planning
- **Supplies**
 - F1: FURNISHING SUPPLIES
 - F1.1: Indoor and outdoor furniture
 - F1.2: School furniture
 - F1.3: Compact/rotating office and archive furniture and shelving
 - F1.4: Kitchen furniture/kitchen and table accessories and appliances
 - F1.5: Street furniture and park games
 - F1.6: Polling booths and the like
 - F1.7: Conference room, library, theatre and cinema furniture and stage materials
 - F1.8: Locks, door and window frames
 - F1.9: Glasses, crystals and mirrors
 - F1.10: Curtains, upholstery and related
 - F1.11: Paintings, frames and other furnishing accessories
 - F1.12: Fire extinguishers
 - F1.13: Indoor and outdoor signage
 - F1.14: Furnishings for meeting rooms
 - F1.15: Bar furniture

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F2: EQUIPMENT AND ROAD SIGNS
- F3: GREENERY AND NURSERY PRODUCTS
 - F3.1: Fertilisers
 - F3.2: Seeds
 - F3.3: Plant Species
 - F3.4: Herbicides
 - F3.5: Agricultural equipment
 - F3.6: Material and equipment for irrigation systems
- F4: FOOD AND RELATED PRODUCTS
 - F4.1: Food and foodstuffs
 - F4.2: Meal vouchers
 - F4.3: Animal feed and food
- F5: IT, ELECTRONICS, TELECOMMUNICATIONS, OFFICE MACHINES
 - F5.1: Hardware
 - F5.2: Software and solutions
 - F5.3: Office Machines
 - F5.4: Networking products
 - F5.5: Telephony and data transmission equipment
 - F5.6: Electronics, photography, optics and audio/video, security
 - F5.7: Solutions for schools
 - F5.8: Supply of photocopiers (owned, leased, etc.)
 - F5.9: Electronic security systems (X-ray scanners, metal detectors, luggage control, etc.).
 - F5.10: Heliographic copies
 - F5.11: Photographic equipment, both analogue and digital (cameras, camcorders, projectors, etc.)
 - F5.12: Computer aids for the disabled (keyboard shields, electrical sensors, virtual keyboard software, Braille keyboard, programmable keyboard, standard keyboard)
- F6: STATIONERY, PAPER, PRINTING CONSUMABLES AND RESTORATION PRODUCTS
 - F6.1: Stationery, stamps and other consumables
 - F6.2: Paper
 - F6.3: Consumables for copying/printing
 - F6.4: Restoration Products
 - F6.5: Other Technical Economic Material
- F7: BOOKS, PUBLISHING, MULTIMEDIA, TYPOGRAPHIC AND LITHOGRAPHIC PRODUCTS
 - F7.1: Books and Publications
 - F7.2: Multimedia products
 - F7.3: Envelopes and stationery
 - F7.4: Posters, leaflets, catalogues, playbills and various printed matter
 - F7.5: Copies, photocopies, heliocopies
 - F7.6: Newspapers, magazines and periodicals

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F7.7: Supply of various forms and paper articles (cardboard for packaging, etc.)
- **F8: SPORTS, MUSIC AND RECREATIONAL FACILITIES**
 - F8.1: Musical instruments
 - F8.2: Recreational Equipment
 - F8.3: Sports equipment
- **F9: INSTALLATIONS AND GOODS FOR THE PRODUCTION OF ENERGY FROM RENEWABLE SOURCES AND FOR ENERGY EFFICIENCY**
 - F9.1: Photovoltaic systems and related services
 - F9.2: Solar thermal systems and related services
 - F9.3: Cogeneration plants and related services
 - F9.4: Heat pump systems for air conditioning and related services
 - F9.5: Fuel generators, condensing boilers and related services
 - F9.6: Heat pumps for domestic hot water (DHW) production
 - F9.7: Power factor correction systems
 - F9.8: Relamping systems
 - F9.9: Photovoltaic accessories
 - F9.10: Air conditioning and climate control equipment
 - F9.11: Transparent enclosures with windows and solar shading systems
- **F10: DISPOSABLE PRODUCTS, FOR CLEANING, WASTE COLLECTION AND OTHER USES**
 - F10.1: Disposable Products
 - F10.2: Cleaning products and equipment
 - F10.3: Products for waste collection
 - F10.4: Plastic products (bags, shoppers, packaging etc. etc.)
 - F10.5: Supply of waterproofing membrane
- **F11: ELECTRICAL MATERIALS, BUILDING MATERIALS, HARDWARE**
 - F11.1: Electrical material
 - F11.2: Construction Materials
 - F11.3: Ironware
 - F11.4: Supply of generator sets, motor generators
- **F12: MACHINERY, HOUSING SOLUTIONS AND LOGISTICAL FACILITIES**
 - F12.1: Agricultural and landscaping machinery
 - F12.2: Industrial machinery
 - F12.3: Housing solutions and logistical facilities
- **F13: VEHICLES AND MOBILITY SUPPLIES**
 - F13.1: Vehicles (under purchase) with conventional fuels
 - F13.2: Electric and hybrid vehicles (in purchase)
 - F13.3: Bicycles
 - F13.4: Accessories, equipment and spare parts
 - F13.5: Special vehicles
 - F13.6: Supply and fitting of vehicle tyres
- **F14: FUELS, LUBRICANTS AND FUNCTIONAL LIQUIDS**
 - F14.1: Extra fuel

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F14.2: Heating fuels
- F14.3: Lubricants and functional fluids
- F14.4: Fuel Network
- F14.5: Supply of technical articles
- F15: CEMETERY AND FUNERAL PRODUCTS
- F16: SPECIFIC HEALTHCARE SUPPLIES
 - F16.1: Electromedical Equipment
 - F16.2: Sanitary Fittings, Furnishings and Post-Mortem Supplies
 - F16.3: Medical Vehicles
 - F16.4: Medical Devices
 - F16.5: Drugs
 - F16.6: Personal hygiene products
- F17: TEXTILES, CLOTHING (DPI AND NON), SAFETY/DEFENCE EQUIPMENT AND GEAR
 - F17.1: General non-PPI clothing
 - F17.2: Personal Protective Equipment
 - F17.3: Equipment, uniforms, work clothes and safety/defence equipment
- F18: ARTICLES OF REPRESENTATION
 - F18.1: Flags and banners
 - F18.2: Cups, medals, trophies, plaques
 - F18.3: Floral decorations and floriculture articles
 - F18.4: Equipment for events and shows
 - F18.5: Other representative articles
- F19: METERS (GENERAL CAT.)
 - F19.1: Materials for meters
 - F19.2: Brackets, valves and fittings for gas installations
 - F19.3: Meter Reading/Meter Reading
 - F19.4: Counters
 - F19.5: Security Seals
- F20: GAS SUPPLY AND INSTALLATIONS
 - F20.1: Methane gas odouriser
 - F20.2: Supply of technical gases, pure and mixtures
 - F20.3: Supply of reduction and metering equipment for methane gas
 - F20.4: Supply of final pressure reduction units, for methane gas
 - F20.5: Supply of methane gas reduction and metering units
 - F20.6: Supply of odourising liquid dosing equipment
 - F20.7: Supply of spare parts kits for pressure regulators
- F21: LABORATORY PRODUCTS
 - F21.1: Reagents and reagents
 - F21.2: Glassworks
 - F21.3: Standards for analysis
 - F21.4: Cultivation soils
 - F21.5: Gases for analysis

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F21.6: Technical Scientific Instrumentation
- F21.7: Other Technical Scientific Material
- F21.8: Reference Materials for Laboratories
- F21.9: Furniture and Laboratory Equipment
- F21.10: Plastic products
- F21.11: Filtration products
- F21.12: Process Reagents
 - F21.12.1: Basic
 - F21.12.2: Formulated
 - F21.12.3: By-products
- F21.13: Environmental Chemical and Microbiological Laboratory Supplies
- F21.14: Activated carbons
- F21.15: Anti-doping for urine/blood collection from horses
- F21.16: Anti-doping kit for human urine sampling
- F21.17: Arredamento - Kit prelievo oratect plus HM 11
- F21.18: DNA sampling kit
- F21.19: Forage oats and feeds
- F21.20: Laboratory consumables (PH cards, filters, syringes, etc.)
- F21.21: Columns for GC-MS, HPLC
- F21.22: Instruments for measuring electrical quantities
- F21.23: Instruments for checking physical characteristics
- F21.24: Plant or herbal materials to be used as raw material
- F22: EQUIPMENT, TOOLS AND HYDRAULIC MATERIAL
 - F22.1: Steel piping
 - F22.2: PVC and PEAD pipes
 - F22.3: Butterfly valves
 - F22.4: Flanges and special steel parts
 - F22.5: Automatic air vents
 - F22.6: Ductile cast iron gate valves
 - F22.7: Stainless steel repair collars
 - F22.8: PVC and PEAD fittings
 - F22.9: Electronic delivery units and spare parts
 - F22.10: Various types of irrigation material
 - F22.11: Electromechanical Equipment
 - F22.12: Optical meter reading equipment
 - F22.13: Leak Detection Equipment
 - F22.14: Small equipment, tools and hardware material
 - F22.15: Prefabricated V.A.C. cabins (monobox)
 - F22.16: Automotive fuels and lubricants
 - F22.17: Bridge carriages
 - F22.18: Centrifuges for mechanical sludge dewatering
 - F22.19: Metal Materials
 - F22.19.1: Taps, Valves and Gate Valves

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F22.19.2: Special Pieces
- F22.19.3: Pipes with Different Coatings
- F22.19.4: Galvanised Steel Pipes
- F22.19.5: Spheroidal Cast Iron Manholes
- F22.19.6: Spheroidal Cast Iron Special Parts
- F22.19.7: Spheroidal Cast Iron Taps, Valves and Gate Valves
- F22.19.8: Spheroidal Cast Iron Pipes
- F22.19.9: Malleable Cast Iron Special Pieces
- F22.20: Fuels and lubricants for plants
- F22.21: Air Compressors - Air Compressors with and without Tank
- F22.22: Cold water meters for drinking water use
- F22.23: Minute Plumbing Material
- F22.24: Water purification products
- F22.25: Electric pumps (for aqueducts)
- F22.26: Seals
- F22.27: Water meters
- F22.28: Motor pumps (pumps with heat engine)
- F22.29: Electric pumps (for waste water)
- F22.30: Metering pumps
- F22.31: Hydrants
- F22.32: Valve actuators
- F22.33: Overhead travelling cranes, cranes, hoists and accessories
- F22.34: Equipment for plumbing work
- F22.35: Piping
- F22.36: Repair clamps and collars
- F22.37: Insulation and insulation accessories
- F22.38: Pipe fittings
- F22.39: Manholes
- F22.40: Seals
- F23: ELECTRICITY
 - F23.1: Electricity supply
- F24: FIRE AND ACCIDENT PREVENTION MATERIALS
- F25: CHEMICALS
 - F25.1: Defoamers
 - F25.2: Activated carbon
 - F25.3: Ferric chloride
 - F25.4: Deodorisers
 - F25.5: Various enzymes
 - F25.6: Filter media
 - F25.7: Aluminium polychloride
 - F25.8: Silica sand
 - F25.9: Hydrochloric acid
 - F25.10: Sulphuric acid
 - F25.11: Carbon dioxide

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- F25.12: Chlorine dioxide
- F25.13: Sodium chlorite
- F25.14: Chlorine gas
- F25.15: Sodium hypochlorite
- F25.16: Polyelectrolyte
- F25.17: Sodium silicate
- F26: BUILDING SUPPLIES
 - F26.1: Reinforced concrete constructions
 - F26.2: Material wood/iron/plastic
 - F26.3: Plastic pipes, conduits and fittings (PVC, PEAD, PEHD, etc.)
 - F26.4: Steel pipes and fittings
 - F26.5: Pipes and fittings in copper, cast iron and other materials
 - F26.6: Floors, Coatings, Adhesives
 - F26.7: Inerts (sand, grit, crushed stone, stabilised, tout-venant, etc.)
 - F26.8: Concrete, Mortars, Special Mortars, Additives, etc.
 - F26.9: Sanitaryware, Taps, Fittings and Bathroom Equipment
 - F26.10: Fire-fighting equipment
 - F26.11: Valves all types, Fittings, Vents, Gates, Clapet
 - F26.12: Building materials (concrete, bricks, tiles, plasterboard, etc.)
- F27: INSTRUMENTATION
 - F27.1: Instrumentation accessories (nibs, chart paper, tapes, etc.)
 - F27.2: Flue gas analysis (instrumentation)
 - F27.3: Material analysis and control (instrumentation)
 - F27.4: Analysers
 - F27.5: Anemometers
 - F27.6: Plant instrumentation technical support
 - F27.7: Calibration of measuring instruments and analysis
 - F27.8: Gas densimeters
 - F27.9: Diaphragms and diaphragm holders
 - F27.10: Flow computer
 - F27.11: Gas chromatographs
 - F27.12: Instrument mounting manifold
 - F27.13: Manometers
 - F27.14: Instrumentation maintenance
 - F27.15: Dust concentration meters
 - F27.16: Corrosion and thickness gauges
 - F27.17: Calculation modules for analogue signals
 - F27.18: Pressure switches
 - F27.19: Metallographic tests (equipment)
 - F27.20: Multi-channel ink recorders
 - F27.21: Process analysis and automation systems
 - F27.22: Thermometers
 - F27.23: Thermostats
 - F27.24: Instrumentation

List of Product Categories of the Trade Promotion Section

Embassy of Italy – Tokyo

- F27.25: Materials for water purification and distribution (pumps, spare parts, etc.)
- F27.26: Equipment, machinery and articles for the Ecology Sector (Containers, compactors, presses, tanks, silos, etc.)
- FV: OTHER
 - FV.1: Cold and hot asphalt bags
 - FV.2: Bitumen emulsion
 - FV.3: Workshop equipment and tools
 - FV.4: Complete equipment and related consumables for welding (electric, oxygen, etc.)
 - FV.5: Polycarbonate and plastic sheets in various types and thicknesses
 - FV.6: Paints, varnishes and related equipment (brushes, rollers, etc.)
 - FV.7: Bitumen-based or other waterproofing products
 - FV.8: On-site supply of parquet, carpet, linoleum, etc.
 - FV.9: Supplying materials for events
 - FV.10: Supply of materials for eventsAutomobile, machinery and specific equipment for transport
 - FV10.1: Loading or handling machines (crane trucks, unlicensed forklifts)
 - FV.10.2: Earth moving and excavating machines (mechanical shovels, excavators)
 - FV.10.3: Trailers, semi-trailers and mobile containers
 - FV.11: Telecontrol equipment
 - FV.12: Airport Vehicles and Vehicles
 - FV.13: Airport equipment
 - FV.14: Chestnut stakes
 - FV.15: Stoneware Materials
 - FV.16: Supply and installation of iron and steelwork
 - FV.17: Reinforcement for concrete
 - FV.18: Ready-mixed concretes
 - FV.19: Cement and special cements
 - FV.20: Fibres for reinforcing cement, gypsum, concrete
 - FV.21: Aggregates and lightweight aggregates for concrete
 - FV.22: Mortars and binders
 - FV.23: Mortars for fastening and grouting
 - FV.24: Bricks and tiles
 - FV.25: Bonding nets and plasters
 - FV.26: Electrowelded nets
 - FV.27: Cold asphalt
 - FV.28: Resins in general
 - FV.29: Waterproofing materials
 - FV.30: Roll-off containers, roll-off compactors, stationary tanks, multi-benchers, roll-off tanks, stationary presses, set-ups on industrial vehicles of roll-off equipment

List of Product Categories of the Trade Promotion Section Embassy of Italy – Tokyo

- FV.31: Surgical masks
- FV.32: Drinking water
- FV.33: Forestry articles
- FV.34: Supply of Local Police uniforms/uniforms and accessories
- FV.35: Installation of electric vehicle charging stations and electricity supply and management
- FV.36: Supply of road salt
- FV.37: Spare parts for railway rolling stock
- FV.38: Equipment for armament and related accessories
- FV.39: Railway signaling equipment
- FV.40: Heavy and light carpentry
- FV.41: Supply of fish material